

Job Specification – Community Carer

The Service

- Care Assistants work in the community providing personal care services to clients on an assessed needs basis. Care Assistants promoting the independence of service users and enable them to live at home and enjoy as a fulfilled life as possible. Care assistants often work on their own with clients providing them with one to one attention.
- Successful applicants will work on a day-to-day basis with flexibility in both their areas and hours of work.
- Client groups include older persons, children and families, people with mental health problems and people with physical disabilities.

Specific Responsibilities (according to individual need)

- Working with the client to maintain their independence, dignity and privacy, while offering a choice in the manner in which the service is provided. Following each client's care plan.
- Assisting clients with personal care (washing, dressing, bathing, toileting and other personal physical needs).
- Assisting with general domestic duties (maintaining healthy and hygienic standards; household management, food preparation, laundry and shopping) as required.
- Undertaking social care; sitting with clients and talking, social activities and emotional care.
- Update, record and complete all records and documents as required by the Agency. Feeding back appropriate information to the management team about the condition and status of clients.
- Commitment to our policies of equality of opportunity and anti-harassment as well as understanding and complying with the health and safety policy (including risk assessment and risk management procedures).
- Being pro-active and committed to training for personal development opportunities. Taking part in our staff appraisal and supervision processes.
- Accepting that other duties are required to promote the condition of clients, contributing to the effectiveness of whole team.
- Maintain client confidentiality and general discretion.
- Participate in training sessions as appropriate.